

**DOVER RECREATION COMMISSION
REGULAR MEETING**

DECEMBER 8, 2011

AGENDA

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL

PUBLIC PORTION

- a) Meeting opened to Public for comment on business of the Board.

APPROVAL OF MINUTES

Approval of **November 10, 2011 Regular Recreation Commission Meeting Minutes**

APPROVAL OF BILLS/VOUCHER LIST

Purchase Order #	Vendor	Description	Amount
11-02646	Alice Gilbert	Items for tree lighting - play dough, pencils, erasers, bags, totes, candy	\$278.80
11-02640	Luis Acevedo	Items for Halloween Contest + water for Seniors Noreaster as per Mayor	\$157.57
11-02567	Oriental Trading	Items for Santa Letter Contest	\$88.97
11-02446	American Society of Composers, Authors, & Publishers	Licensing Fee for all special events	<u>\$312.00</u>
		TOTAL	\$558.54

COMMITTEE REPORTS

- a. Senior Citizen Committee
- b. Sport Committees
- c. Monthly Maintenance Report/DPW

FACILITY USE APPLICATIONS

Board of Education Property - pending BOE approval

- 1) Victor Rodriguez, President of Dover Area Little League has applied for use of Academy Street School Gym on Mondays March 12, 19, 26 and April 4th, Wednesdays, March 14, 21, 28, and April 4th, Fridays March 15, 23 and 30th from 6:00pm to 8:30pm for indoor practice.
- 2) Victor Rodriguez, President of Dover Area Little League has applied for use of East Dover Middle School Gym on Mondays March 12, 19, 26 and April 4th, Wednesdays, March 14, 21, 28, and April 4th, Fridays March 15, 23 and 30th from 6:00pm to 8:30pm for indoor practice.

3) Victor Rodriguez, President of Dover Area Little League has applied for use of North Dover School Gym on Mondays March 12, 19, 26 and April 4th, Wednesdays, March 14, 21, 28, and April 4th, Fridays March 15, 23 and 30th from 6:00pm to 8:30pm for indoor practice.

No other applications as of 12/1/2011

Special Events:

1) **Holiday Tree Lighting** is scheduled for Thursday, December 1, 2011 with rain date of Tuesday, December 6, 2011 - any changes for next year?

2) Bus trip to **Radio City Christmas show** is scheduled for Monday, December 6, 2011 - Trip sold out.

3) **Santa Letter Writing Contest** - judge letters this evening - choose 6 winners. Delivery of gifts is scheduled for Thursday, December 15, 2011 meet Santa at Fire House at 6:00pm - need Commissioners to attend. Alice will not be able to attend this year due to prior commitment. Chairman Rodriguez to discuss with Commissioners about holiday get together after the Santa Run and choose restaurant.

Review Special Event Dates 2012 with Commissioners.

Old Business:

Status of Megan Kanka Foundation -- paper work was sent to Mr. Close to be completed and sent in to the State Police, awaiting paperwork from Town Attorney. Chairman Rodriguez was to contact Mr. Close to find out what status is. Grant was to expire in December.

Correspondence

Received

1) Copy of Letter from Chairman Victor Rodriguez to Dover Board of Education regarding endorsement of Dover Strikers Traveling Soccer Program.

2) Letter from Board of Education President, Susan Shauer responding to letter sent by Chairman Rodriguez and asking for clarification.

Next Meeting: Thursday, January 12, 2012 Reorganization meeting.

Adjournment